



One Olde Half Day Road  
Lincolnshire, IL 60069  
[www.lincolnshireil.gov](http://www.lincolnshireil.gov)



2.1

**MINUTES**  
**REGULAR VILLAGE BOARD MEETING**  
**Monday, November 9, 2015**

**Present:**

Mayor Brandt	Trustee Feldman
Trustee Grujanac	Trustee Hancock
Trustee McDonough	<del>Trustee Servi</del>
Trustee Leider	Village Clerk-Mastandrea
Village Attorney Simon	Village Manager Burke
<del>Chief of Police Kinsey</del>	Public Works Director Woodbury
Village Treasurer/Finance Director Peterson	<del>Community &amp; Economic Development</del>
Village Planner Robles	<del>Director McNellis</del>
Management Analyst Shoukry	

**ROLL CALL**

Mayor Brandt called the meeting to order at 7:01 p.m., and Village Manager Burke called the Roll.

**2.1 Approval of the October 26, 2015 Regular Village Board Meeting Minutes**

Trustee McDonough moved and Trustee Feldman seconded the motion to approve the minutes of the Regular Village Board Meeting of October 26, 2015 as presented. The roll call vote was as follows: AYES: Trustees McDonough, Feldman, Grujanac, Hancock, and Leider. NAYS: None. ABSENT: Trustee Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

**3.0 REPORTS OF OFFICERS**

**3.1 Mayor's Report**

**3.11 A Proclamation Recognizing the Community Service of Michael Denning**

Mayor Brandt noted Mr. Michael Denning will be celebrating his 60<sup>th</sup> birthday, and the plan is to present Mr. Denning with the proclamation recognizing his service to the community at his birthday celebration. Mayor Brandt listed some of the community events/organization and volunteering Mr. Denning contributed to over the years.

Trustee Grujanac moved and Trustee Feldman seconded the motion approve the proclamation recognizing the community service if Michael Denning. The roll call vote was as follows: AYES: Trustees Grujanac, Feldman, McDonough, Hancock, and Leider. NAYS: None. ABSENT: Trustee Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

### **3.12 Business Roundtable Report**

Mayor Brandt provided a report on the Business Roundtable that took place at the Village Hall on November 6<sup>th</sup>. Mayor Brandt thanked Economic Development Coordinator Zozulya for organizing the event and noted Village Manager Burke and Trustee Grujanac were also in attendance. Some of the business representatives attending expressed concern regarding not being able to book hotel rooms due to establishments being sold out, and Mayor Brandt stated her opinion that this was a good problem to have. Mayor Brandt asked staff to contact Aloft Hotels to see if there was interest in possible additional sites in the Village.

Mayor Brandt noted as a result of the meeting, key issues to focus with IDOT are, timing of the signalization at Westminster Way and getting more signalized crosswalks. Mayor Brandt suggested focusing on a pedestrian signaled crosswalk at the intersection of the Marriott and Milwaukee Avenue. Pedestrian path sidewalks were brought up as a concern with comments received noting the needs to extend sidewalks along Milwaukee Avenue north from Marriott Drive to Route 22. Staff will be setting up a meeting in the future with the Marriott regarding these items of focus.

There was mention that Marriott was purchased by Brickton Group; it will remain the Marriott and as part of the sale. The Village is expected to receive transfer tax stamp income once the property officially changes hands. Trustee McDonough asked if the Marriott land sale closed. Village Manager Burke stated the sale has not closed. Village Manager Burke noted the General Manager for Marriott attended the Roundtable and informed attendees the Marriott has sold, but staff has not seen the real estate transfer tax at this time.

Trustee Grujanac made note, the Roundtable was well run and received thanks from some of the participants. Trustee Grujanac noted some participants requested the Roundtable be held more than once a year.

Village Manager Burke noted staff has already contacted IDOT regarding the concerns raised. Many businesses in attendance have been the result of the business site visits staff has throughout the year. The purpose of these visits is to improve the dialog between the Village and business community.

### **3.13 Wellshire Grand Opening**

Mayor Brandt noted the Wellshire grand opening took place Thursday, November 5<sup>th</sup> which was well attended and suggested Trustees take a tour of the facilities.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report - None

3.4 Village Manager's Report

**3.41 Boo Bash**

Village Manager Burke thanked staff, especially Public Works who were involved with the organization of Boo Bash on October 30, 2015. The event was well attended. Village Manager Burke noted Public Works Director Woodbury and his team spent quality time preparing for and cleaning up after the event.

Mayor Brandt thanked staff and Trustee McDonough for all Boo Bash efforts. Mayor Brandt noted she received several compliments regarding the event and suggested having a bonfire next year. Mayor Brandt noted the Swim Club sold approximately \$2,000 worth of alcohol in which the Village will receive 10% of of the proceeds and donations received on the night of the event totaled approximately \$2,700.

**3.42 Financial Software Update**

Village Manager Burke informed the Board the new financial software is in place and as a result some of the Board reports have a revised look. Village Manager Burke welcomed feedback from the Board regarding reporting related to the software update.

**4.0 PAYMENT OF BILLS**

**4.1 Bills Presented for Payment on November 9, 2015 in the amount of \$719,963.77**

Finance Director/Treasurer Peterson provided a summary of the November 9, 2015 bills prelist presented for payment with the total being \$719,963.77. The total amount is based on \$210,400 for the General Fund; \$163,000 for Water & Sewer Operations; \$67,000 for Retirement Fund; \$8,500 for Fraud, Alcohol, Drug Enforcement; \$6,700 for Vehicle Maintenance; \$25,000 for E911, and \$239,500 for the General Capital Fund.

Trustee Hancock asked if the \$150,000 trade-in value towards the purchase of a truck was accounted elsewhere. Village Manager Burke noted there is a sale and surplus property line item in the revenue portion of the budget which would not be reflected in the check portion/paid bills as part of the bill item listed in the agenda packet.

Trustee Hancock asked for clarification regarding an approximate \$21,000 check paid to the state and labeled "unclaimed property". Finance Director/Treasurer Peterson noted by law, the Village has to turnover any unclaimed funds to the state, every seven years, after making an effort to return said funds. Finance Director/Treasurer Peterson noted the Village had monies from utility bills and cash bonds from developers that had not been claimed which is reflected in this payment.

Trustee McDonough moved and Trustee Feldman seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees Feldman, McDonough, Hancock, Grujanac and Leider. NAYS: None. ABSENT: Trustee Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

**5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

**6.0 PETITIONS AND COMMUNICATIONS**

**7.0 CONSENT AGENDA**

**8.0 ITEMS OF GENERAL BUSINESS**

**8.1 Planning, Zoning & Land Use**

**8.11 Approval of an Ordinance amending Title 6, Zoning, to Regulate Short-Term Rentals (Village of Lincolnshire)**

Village Manager Burke stated there were no items to report regarding this Ordinance since the Committee of the Whole meeting discussion. However, since this was the only item to bring forward from the previous meeting, it was listed under Items of General Business rather than as a single item on the Consent Agenda.

Trustee McDonough moved and Trustee Grujanac seconded the motion to approve an Ordinance amending Title 6, Zoning, to regulate short-term rentals. The roll call vote was as follows: AYES: Trustees McDonough, Hancock, Grujanac and Leider. NAYS: Trustee Feldman. ABSENT: Trustee Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

Mayor Brandt noted there have been many misconceptions in the media regarding the Village eliminating short-term rentals and not allowing Airbnb. Mayor Brandt stated for the record, these types of rentals have never been allowed in Lincolnshire; and noted the approved Ordinance is related to rentals three months and beyond.

**8.3 Public Works**

**8.4 Police**

**8.5 Parks and Recreation**

**8.6 Judiciary and Personnel**

**9.0 REPORTS OF SPECIAL COMMITTEES**

**10.0 UNFINISHED BUSINESS**

**11.0 NEW BUSINESS**

**12.0 EXECUTIVE SESSION**

**13.0 ADJOURNMENT**

Trustee McDonough moved and Trustee Grujanac seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:19 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk